

NATIONALLY AVAILABLE NEPA TRAINING COURSES

This information is provided by the training providers and course managers as a service to those seeking NEPA training opportunities. CEQ does not review or endorse individual courses or warrant the descriptions provided. For additional information, you should communicate directly with the points of contact provided with the course descriptions.

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1. Duke Environmental Leadership Program NEPA Courses and Certificate Program

DEL offers a Certificate in the National Environmental Policy Act (NEPA), co-sponsored by the Council on Environmental Quality, Executive Office of the President. This program is designed for professionals seeking essential skills in the understanding and implementation of NEPA.

Contact: The DEL Program Office at del@nicholas.duke.edu or (919) 613-8082.

Certificate in the National Environmental Policy Act

Requirements:

A minimum of 100 hours of NEPA instruction taught by Duke University including “Implementation of the National Environmental Policy Act” course, three elective courses within the categories below and a capstone paper.

Required course: Implementation of the National Environmental Policy Act

Elective courses:

Take TWO of the following courses:

- Socioeconomic Impact Analysis under NEPA
- Accounting for Cumulative Effects in the NEPA Process
- Tribal Consultation

And ONE of the following courses:

- Making the NEPA Process More Efficient: Scoping and Public Participation
- Current and Emerging Issues in Environmental Policy
- Preparing and Documenting Environmental Impact Analyses
- The Law of NEPA

Capstone Paper:

The capstone paper is an original, research-based culminating exercise related to NEPA theory or practice. The paper should be based on what you have learned in the courses and your current or future work in the field; case study examples are encouraged. The rationale of the capstone paper is two-fold: to demonstrate knowledge of the subject, and to make a contribution to the field. Exemplary papers may be incorporated into future course offerings. The final paper is expected to be 10 pages or less in length, and will be reviewed by a panel of experts in NEPA. Topics must be approved in advance. To submit a capstone paper proposal, you must have completed at least three required courses and be registered for your fourth.

***Implementation of the National Environmental Policy Act
on Federal Lands and Facilities:***

This course is designed for mid-level and senior project managers who work to streamline the environmental permitting process for federal facilities and federal regulatory activities; and to prepare and review environmental assessments, environmental impact statements, and other NEPA analyses. This course provides the necessary tools to address the environmental effects of agency actions and to ensure that environmental impact analyses are substantively and procedurally accurate. Instruction aids students in determining the proper level of documentation to fully record and disclose to the public the results of environmental analysis.

2. Environmental Planning Strategies, Inc.: Consultative Workshops

Environmental Planning Strategies, Inc.

Judith Lee

563-332-6870 cell 563-505-4997

jleeeps@mchsi.com

www.jlee-eps.com

a. Powerful Planning Using NEPA and the Facilitated Planning Approach

This interactive workshop, individually tailored for the Federal/state agency requesting training, focuses on conducting effective and practical NEPA planning processes and impact analyses using the proven NEPA Facilitated Planning Approach, ensuring complete and adequate planning strategies and environmental impact analyses. The emphasis on practical planning processes and strategies, based on powerful and readily implementable planning approaches, includes CEQ regulations and guidance, the agency NEPA procedures, court decisions and precedents, and effective planning tools and processes. This workshop can be tailored to beginner and advanced NEPA practitioners, reviewers, and managers for the specific agency, and can be effectively used to improve interdisciplinary working relationships within the agency and with cooperating and commenting agencies. The workshop uses a combination of lecture, facilitated discussion, and “real life” case studies, tailored to each individual audience, to ensure that participants learn NEPA and effective methods of environmental planning and document preparation that can be used directly in their work.

3-5 days

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b. Effective NEPA Document Review under Section 309 of the Clean Air Act for the Environmental Protection Agency

This interactive workshop, tailored specifically for the Environmental Protection Agency and its client Federal and state agencies, focuses on conducting effective reviews of agency NEPA documents for adequacy of analysis and severity of environmental impacts, then developing commenting strategies pertinent to environmental and political issues, policies, and precedent. The emphasis on practical review processes for analysis of NEPA document content and analyses includes CEQ and EPA guidance, court decisions and precedents, and effective review tools and processes, including a proven Document Review Packet. This workshop can be tailored to beginner and advanced NEPA reviewers and practitioners, and can be effectively used to improve working relationships between EPA reviewers and

Federal and state agency NEPA practitioners and managers. The workshop uses a combination of lecture, facilitated discussion, and “real life” case studies, tailored to each individual audience to ensure that participants learn NEPA and effective methods of document review and commenting that can be used directly in their work.

3-4 days

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c. Conducting Effective NEPA Document Reviews for NEPA Practitioners and Managers

This interactive workshop, individually tailored for the Federal/state agency requesting training, focuses on conducting effective reviews of agency NEPA documents for adequacy of analysis and severity of environmental impacts for improving the quality of agency NEPA documents and providing comments to other agencies. The emphasis on practical review processes for analysis of NEPA document content and analyses includes CEQ guidance, court decisions and precedents, and effective review tools and processes, including a proven Document Review Packet. This workshop can be tailored to beginner and advanced NEPA reviewers and practitioners, and can be effectively used to improve working relationships between agency reviewers and Federal and state agency NEPA practitioners and managers. The workshop uses a combination of lecture, facilitated discussion, and “real life” case studies, tailored to each individual audience to ensure that participants learn NEPA and effective methods of document review and commenting that can be used directly in their work.

3-4 days

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d. Conducting Quality Cumulative Impact Analyses under the National Environmental Policy Act (NEPA)

This interactive workshop, individually tailored for the Federal/state agency requesting training, focuses on conducting effective and practical NEPA cumulative impact analyses, including selecting the proper scope of analysis and decisions, developing the appropriate baseline, incorporating correct past, present, and reasonably foreseeable future actions, and conducting complete and sufficient cumulative impact analyses. The emphasis on practical planning and impact processes and strategies, based on powerful and readily implementable planning approaches, includes CEQ regulations and cumulative impact guidance, Environmental Protection Agency cumulative impact guidance, court decisions and precedents, and effective impact analysis tools and

processes. This workshop is tailored to advanced NEPA practitioners, reviewers, and managers, and can be effectively used to improve interdisciplinary working relationships within the agency and with cooperating and commenting agencies. Participants actively discuss cumulative impact analysis cases, implementing the process for conducting cumulative impacts systematically, within the framework of NEPA, the CEQ regulations, CEQ and EPA guidance, and legal precedent. A variety of cumulative impact analyses, including quality analyses, prepared by other agencies are reviewed and local cases analyzed.

2-3 days

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e. The National Environmental Policy Act: A Dialogue of Understanding for Quality Planning

This highly consultative and tailored workshop is intended for agency managers and advanced NEPA practitioners in several agencies to work together in a safe and facilitated environment to create a common language and understanding of the legal and practical application of NEPA and the CEQ implementing regulations; to better understand the policies, processes, and organization of each agency to foster better working relationships; to identify and affirmatively address areas of conflict, and cooperatively develop practical and effective means for issue resolution acceptable to all participating agencies; and to create interpersonal and interagency trust, affirmative patterns of communication, and positive mutually beneficial long-term relationships.

Length tailored to need

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f. The National Environmental Policy Act: Powerful Planning Focusing on Purpose and Need

This highly consultative workshop, individually tailored for the Federal/state agency requesting training, is intended for agency managers and advanced NEPA practitioners to learn effective methods for determining and articulating in writing the specific and focused need for action and objectives (purpose and need) and the scope of decisions to be made. This workshop focuses on interdisciplinary processes for identifying the connected and similar actions included within the scope of a particular decision to be made, and conducting the analysis necessary to determine the true *underlying* problem that needs to be addressed. Participants learn how to identify the possible metrics for evaluating effectiveness (objectives) and select the most appropriate for developing the array of reasonable alternatives and conducting effectiveness monitoring after project implementation. Using real case studies, participants learn how to make the discretionary

administrative decisions necessary for identifying and selecting the scope of the need(s) for action, objectives, and scope of decisions to be made from the array of possible scopes, with well-reasoned rationale. Participants actively discuss and evaluate actual NEPA documents appropriate for their agency and learn to implement the process for initiating their planning process clearly with clear analysis and documentation of their need for action, objectives, and scope of decisions to be made, within the framework of NEPA, the CEQ regulations, CEQ and EPA guidance, and legal precedent.

3 days

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g. Developing and Implementing Effective NEPA Planning Strategies

This highly consultative and tailored workshop uses the proven NEPA Facilitated Planning Approach to work the interdisciplinary planning team through a specific NEPA planning effort, simultaneously training the participants in developing effective NEPA planning and implementation strategies. The workshop uses the CEQ regulations and guidance, agency NEPA procedures, legal cases, and the proven Facilitated Planning Approach to develop the purpose and need, scope of decisions to be made, issues using cause-and-effect relationships, a reasonable array of alternatives and specific mitigation measures, and strategies for integrating other environmental laws and conducting impact analyses, including any necessary cumulative impact analyses. The interdisciplinary team, with the consultant, begins preparation of the NEPA document content and a public involvement strategy. The consultant can also be available for long-term support of the NEPA planning effort.

Workshop length tailored to need

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3. Environmental Training & Consulting International, Inc: NEPA Toolbox and Related Courses

Environmental Training & Consulting International, Inc. was founded in 1993 to design and conduct leading-edge environmental training and consulting with integrity and congruence in arenas not being served by traditional large environmental engineering firms.

Our clients range from Federal land and resource managing agencies to regulatory agencies and military branches; from large engineering firms to small resort hotels; from the US to Africa, Latin America and Asia.

All ETCI environmental services are available to agencies of the US Government through [GSA Federal Supply Services](#) contract # GS-10F-0163L.

*1970 NW Overton St., Suite 100
Portland, OR 97209 USA*

Ph: 503-274-1790
info@envirotrain.com

NEPA Tool Box and Related Courses
http://www.envirotrain.com/nepa_toolbox.html

[NEPA Toolbox™ Core Curriculum](#)

Essentials for the NEPA Practitioner
EAs With FOCUS™
Positive Public Involvement
Integrating NEPA and Section 106
Assessing Cumulative Impacts
Facilitating the NEPA Process

[Other NEPA-Related Courses](#)

Preparing NEPA Documentation
Streamlining NEPA Planning and
Documentation (above 2 courses into 1)
How to Review EAs and EISs
Natural and Cultural Resource Management
Meeting Your Endangered Species Act Obligations
Cultural Resource Management Compliance
Advanced Public Involvement
Advanced NEPA Topics Courses

(customized to meet your environmental needs)

Essentials for NEPA Practitioners

This is an essential course for those who manage or participate in the NEPA process. In this course you'll learn the big picture of what NEPA does and how the NEPA process works. Emphasis will be on how to identify significant impacts, how to develop appropriate alternatives, effective public involvement strategies, NEPA's relationship to other environmental regulation and planning processes (including ISO 14000), and other practical steps you can take to streamline the NEPA process.

Preparing NEPA Documentation

Day One: NEPA Management Overview

- Identifying the two main requirements of NEPA
- Identifying the 4 main parts of a NEPA document
- Distinguishing between what the law requires and what agencies want
- The 6 step NEPA planning and documentation process
- How to define "significance" with respect to environmental impacts
- Basic NEPA guidelines for the federal agency of interest

Day Two: How to Prepare NEPA Documentation

- What information should go into each section of a NEPA document
- Identifying the proposed action, including cumulative and connected actions
- Determining which issues are significant
- Defining the Affected Environment for the NEPA document
- Developing alternatives for the proposed action
- Identifying the data needed for the Environmental Consequences section
- Preparing an annotated outline for a NEPA document
- Mocking up a complete NEPA document
- Reviewing a NEPA document for completeness and consistency

4. The Shipley Group

April

Las Vegas, NV -- [How to Manage the EIAP/NEPA Process: Air Force Specific \(EIAP\) Apr. 17-20, 2007](#)

Houston, TX -- [Understanding and Preparing Statements of Work and Specifications \(SOW\) Apr. 24-26, 2007](#)

San Francisco, CA -- [How to Manage the NEPA Process and Write Effective NEPA Documents \(ANPWEND\) Apr. 24-27, 2007](#)

May

Denver, CO -- [NEPA Cumulative Effects Analysis and Documentation \(NEAD\) May 1-3, 2007](#)

Atlanta, GA -- [Advanced Writing for NEPA Specialists \(AWNS\) May 15-17, 2007](#)

Baltimore, MD -- [NEPA Process Management \(NPM\) May 21-22, 2007](#)

Baltimore, MD -- [NEPA Writing Workshop \(NWW\) May 23-25, 2007](#)

Baltimore, MD -- [NEPA Process Management \(NPM\) / NEPA Writing Workshop \(NWW\) May 21-25, 2007](#)

Thanks for your time and please feel free to contact me for **multi-participant discounts** and **early-bird specials**. You can also visit our [Open Enrollment Calendar](#) for workshops scheduled through July 2007.

Eric H. Branch

The Shipley Group, Inc. | Sales Manager, OE

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Our Mission is to help professionals effectively interpret and skillfully communicate legally essential environmental information. We provide government and private clients with consulting, training, and writing services so they can accurately analyze environmental effects and effectively communicate their findings to an agency decision maker and to the affected and interested public.

5. USDA Graduate School: NEPA: Policy, Procedure, and Science/Art

Learn about the philosophy and practice of ecological theory and discuss contemporary challenges to effective implementation of the National Environmental Policy Act (NEPA). NEPA established national environmental policy, goals and implementation processes for the protection, maintenance and enhancement of the environment. Understand how to properly develop and file an environmental assessment (EA), a finding of no significant impact (FONSI) and an environmental impact study (EIS).

Training Type: Classroom-Evening/Weekend

Class Length: 10 Week(s)

USDA Graduate School

- **Phone:** (202) 314-3300
- **Toll-free:** (888) 744-GRAD (888-744-4723)
- **Fax toll free:** (866) FAX-GRAD (866-329-4723)
- **TTY:** (202) 314-3619
- **E-mail:** customerservicecenter@grad.usda.gov.
- **Address:** Customer Service Center, 600 Maryland Avenue, S.W., Suite 120, Washington, DC 20024-2520

5. The Utah State University's NEPA Certificate Program Courses

Many of these courses are offered each semester on the Utah State University campus, dates, times, and locations vary by semester. However, some of these courses are only offered on an annual or semiannual basis. For more information on these courses and the NEPA Certificate Program please contact:

Judy Kurtzman
Utah State University
5265 Old Main Hill
Logan, Utah, 84322-5265
435-797-0922
435-797-3526
judy.kurtzman@usu.edu

NR 6200 How to Manage the NEPA Process and Write Effective NEPA Documents

2 credits

Participants in this 3-day course learn how to fulfill the spirit and letter of NEPA and CEQ. They also explore how good decision-making, analysis, and documentation all must integrate to prepare a legally compliant EIS, EA, FONSI, ROD, or CE/CATEX.

NR 6210 Clear Writing for NEPA Specialists

2 credits

Participants in this 3-day course learn how to plan/scope the writing process for NEPA documents including how to present technical information and graphics. They also learn review skills to ensure document effectiveness, clarity, and accuracy.

NR 6220 Reviewing NEPA Documents

2 credits

Participants in this 3-day course learn how to systematically review the full range of NEPA documents: EISs, RODs, EAs, FONSI, and CE/CATEXs. They also learn to present clear review findings for NEPA documents, which analyze a range of alternatives and disclose all potential impacts.

NR 6230 Environmental Risk Communication

2 credits

Participants in this 3-day course learn the meaning and application of risk communication and explore the full range of response communication, from developing a communication plan and strategy to standing before an audience in high risk, low trust situations to responding in writing to public concern.

NR 6260 Cultural and Natural Resource Management

2 credit

The purpose of this course is to help students learn how to manage cultural and natural resources on public lands. It addresses the pertinent laws and associated executive orders and regulations pertaining to the preservation of these resources. In addition, it will look at how to integrate cultural and natural resources funding requirements into an environmental budget.

NR 6270 Environmental Compliance Overview

1 credit

This course is designed to help participants understand why environmental compliance is not only desirable and necessary, but also a personal responsibility. It will identify key laws and regulations, with associated penalties that affect environmental compliance. The course also looks

at the anticipated future of environmental programs.

NR 6280 Interdisciplinary Team Building

1 credit

Participants in this 2-day workshop learn how to effectively and efficiently establish and manage interdisciplinary teams. From defining the project and decision maker to determining roles and responsibilities of the IDT leader and team to completing the analysis, participants who complete this workshop will be much more prepared to manage the process. The workshop also emphasizes the importance of efficient document management and record keeping.

NR 6300 Effective Environmental Contracting

1 credit

Participants will develop an understanding of tools and techniques for efficient and effective management of contracts and contractors. Those working with environmental contractors (competitive sourcing) will be able to prepare a better statement of work (SOW), establish, manage, and maintain timelines and budgets and successfully complete projects.

NR 6320 Cumulative Impacts Analysis and Documentation

1 credit

This course has three main objectives: 1) to assist participants in developing a scoping and public involvement strategy that leads to a sound cumulative impact analysis; 2) to assess various impact methodologies as to their strengths and weaknesses in supporting the disclosure of impacts, especially cumulative impacts; and, 3) to teach participants how to record cumulative impact information in ways that supports clear, legally sufficient EAs and EISs.

NR 6330 Environmental Conflict Management for NEPA

1 credit

This course is designed to train participants in environmental conflict negotiation and management. An introduction to the nature of public conflict and management styles will be taught. Specific issues relating to environmental negotiation will be discussed and appropriate approaches and techniques will be taught through hands-on training, role-plays and activities.

NR 6340 Content Analysis and Public Response Management

1 credit

NEPA regulations require public participation on environmental documents. Participants in this course will learn how to establish a comprehensive database of respondents and a systematic approach to receiving and sending comments. The course will also demonstrate a coding structure that will track demographic and subject categories.

NR 6350 Socio-economic Impact Analysis for NEPA Specialists

1 credit

The student will be able to conduct a social impact analysis (SIA) as an integral part of the NEPA process by using social science methods and tools to record, organize, and analyze data.

NR 6360 Overview of the Endangered Species Act

1 credit

This course is designed to give students an understanding of the Endangered Species Act and its requirements and regulations, as well as the implications if ESA is violated. Learn what triggers the ESA and the Section 7 Consulting process, and explore the issuance of incidental take permits and requirements for habitat conservation plans.

Many of these courses are offered each semester on the Utah State University campus, dates, times, and locations vary by semester. However, some of these courses are only offered on an annual or semiannual basis. For more information on these courses and the NEPA Certificate

Program please contact:
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